



Workforce Development Board Mid-Ohio-Valley

Policy #20

Subject: **Youth Incentives**

Effective Date: October 31, 2016

Purpose: The Workforce Development Board Mid-Ohio Valley Youth Incentive Policy will ensure that allowable and necessary incentives will be given to help encourage achievement of goals.

References: 20 CFR §681.640, 2 CFR part 200.438 Entertainment Costs

Background: WIOA allows for Incentives payments to ISY and OSY. These Incentives are a way to encourage participant involvement and to reward individuals for achievement.

Policy

Youth Incentives- Payment may be made to a WIOA Youth registrant for the successful participation and achievement of expected outcomes as defined in the participants Individual Service Strategy/Plan of Action. The incentive must be linked to an achievement in work experience or training activities.

Incentive Amounts and Approved Activities

Activities that qualify for incentives and award amounts will be approved as part of the youth provider contract negotiations. The Youth service provider will maintain adequate internal policies and procedures to track and report all youth incentive awards.

Youth incentives cannot be used for recruitment and eligibility.

Equal Treatment

The Workforce Development Board Mid-Ohio Valley youth provider will make sure that Incentive payments are administered in a manner to ensure all participants receive equal rewards for equal achievements.

Documentation Requirements

The following are documentation requirements for youth incentives:

- Incentives must be tied to WIOA Youth work experience or training.
- Incentive payments must be documented in MACC with clear note of how the incentive ties to work experience or training.

Action: Workforce WV centers working with individuals from Region 4 will make customers aware of this policy.

Expiration Date: This policy shall remain in effect until revised or canceled by the Workforce Development Board Mid-Ohio Valley.

Approved: October 28,2016 LEOs/Board