



Local Elected Officials / Board Minutes

January 22, 2016 – 10:00am

1. **Attendance/Quorum**

Board/LEO

Randy Rapp
Julie Hagan
Dick Waybright
Wayne Dunn
Mitch Morrison
Judy Sutton
John Shaw
Rickie Yeager
Bethany Lewis
Valerie Smith-Rebholz
Jennifer Randolph, via phone
Miles Epling, via phone
Steve Parks, via phone
Carl Reynolds via phone
Shelly Plauche via phone
Pam Cook, via phone
Steve Whited via phone
Jill Parsons via phone

Staff

Joyce Okes
Carol Jackson
Tina Warfield
Miranda Lough
Robin Sterling
Gail Holleron via phone

Visitors

Anna Cumberledge, Ross
Jeff Noland, Workforce WV
Kari Geary, Resa V

Absent: B. Gunnoe, J. Powell, D. Casto, D. Thompson, M. OBrien, G. Fitzwater, G. Dotson, F. Hodge, S. Dugan, R. Poling, P. Wilson, J. Parsons, B. Tebay, T. Fox, R. Blankenship, K. Helmick, J. Colombo, P. Freeman, F. Lamkin, M. Shockey

Randy Rapp chaired the meeting.

2. **Public Notice of Meeting**

A notice of all meetings was mailed to papers in all nine counties on and e-mailed to interested parties.

3. **Approval of Minutes**

Motion to approve the October 2015 minutes by D. Waybright. Second by W. Dunn. Motion carried.

4. **Public Forum**

None at this time.

5. **Fiscal Report**

A. Monthly Update

Carol covered the monthly report and y-t-d expenditures. **Handout**

6. **Old Business**

None at this time.

7. **New Business**

A. **Board Resignations and Appointments *LEO Only**

Recommend the following: Resignations of Amber Adams, CRI and Cam Huffman, Area Roundtable. Appointments of Bethany Lewis, CRI and Julie Holbert, Blennerhassett Hotel. Motion to approve by M. Epling. Second by M. Morrison. Motion carries.

B. **Committee Appointments**

Recommend the following: Youth Council, Delbert Casto, Wood Co. DHHR, Jeannie Bennett, Calhoun Co. Schools and Tim Keuhne, WVU-P. Adult Services Committee, Christine Post, WVU-P and Michele Wilson, WVU-P. Motion to approve the recommended committee appointments by D. Waybright. Second by M. Morrison. Motion carries.

C. **Budget modification with new allocations**

Recommend approval of budget modification as noted in handout. Motion to approve by J. Sutton. Second by D. Waybright. Motion carries. **Handout**

D. **Request to State for additional DW funds for ITAs**

Recommend approval to request \$60,000 of additional DW funds to cover ITAs through June 2016. Motion to approve by J. Sutton. Second by D. Waybright. Motion carries.

E. **Youth Request for Proposals**

RFP will be released in February to solicit proposals to run youth programs starting July 2016 through June 2017 with option to renew for additional years. Motion to approve release of RFP by M. Morrison. Second by W. Dunn. Motion carries.

8. **Committee Updates**

A. **Adult Services Committee**

The committee discussed one stop activities for the quarter, the budget modification, and recent layoffs in the region. One stop report included in packet. **Handout**

B. **Youth Committee**

The youth council discussed the monthly report, the budget modification, and the release of the Youth RFP. Youth report included in packet. **Handout**

9. **Director's Report**

-State WIC and WIB Directors agenda included in packet.

-We received some additional grant money from the State. It is geared towards those dislocated workers whose unemployment is likely to exhaust and desire training in 4 areas, healthcare, IT, manufacturing and energy. We will be able to serve 29 with ITA's and 1 OJT.

-The State is finalizing the State Plan for WIOA which will be a joint plan including DRS, ABE, and State Workforce.

-The latest Opt-In summit was held at WVU-P on 1/15. There was an economic development panel doing a presentation and the teams will meet. Teams continue to progress and include more topics.

10. **Next Meeting**

The next regular Board and Local Elected Officials meeting will April 22, 2016 @ 10am at the Lakeview Center.